

**PTO Meeting Minutes**  
**05/01/2019**

- I. The PTO meeting was called to order on Wednesday, May 1, 2019 at 9:00 am in the Elementary PD Room at Oak Grove School.  
**Attendees:** Liz Howard, Christine Merrill, Agata Karpowicz, Ashley Wilson, Julie Kovach, Becky Rynes, Lonny Lemon, Andrew Fenton, Jina Rappaport, Cathie DeMoon, Ken LaCrosse, Laura Reutzel, Donna Griffin, Raabia Khan, Beth Zender, Lynsey Wolfe
- II. April 3, 2019 minutes were approved.
- III. **Reports of the Officers**
  - A. **President's Report** - There was nothing new to report.
  - B. **Vice-President:** Agata Karpowicz gave a brief overview of the April 29<sup>th</sup> Board Meeting. New Board Member Raabia Khan, and returning members Amy Frantz and Anthony Giamis took oath. The outgoing Board Member is Mr. Lane Hasler. Board positions will remain the same. A public participation letter was received regarding potential carcinogens in the area. There was discussion on the curriculum, TAG, and books for grades 6-8 and what to purchase for future years. Cathie DeMoon added that geography will use materials that won't cost the District funds. Beth Zender noted Dr. Cacciatore had shared the materials OGS is purchasing would become available to look at for those interested.
  - C. **Treasurer:** Ashley Wilson reviewed the April PTO financial report. With the end of the school year approaching there has been a lot of activity with reimbursement requests from PTO committees.
  - D. **Registrar:** Becky Rynes gave an update on registration for the 2019-2020 school year. She was working on packets for registration, but Dave Huber is working to set it up so everything will be online. Lynsey Wolfe (the incoming 2019-2020 Registrar position) will be at walk-in registration, but there will be kiosks if people didn't register online yet. The process should hopefully be simplified with the change to online registration.
- IV. **Report from Administrative:** Dr. Lemon reported:
  - A. Teacher Appreciation Week is the week following this meeting. The PTO is sponsoring breakfast Monday morning, and there will be daily surprises.
  - B. The Character Counts breakfast is approaching in May with Brad Schneider as guest speaker.
  - C. The Legislature is now back in session. Out of approximately 200 bills, there are 5-6 that could impact OGS including district consolidation and a property tax freeze. Administration is watching things closely.
  - D. Raabia Kahn was seated to the Board Tuesday night and she would be meeting with Administration to get up to speed.
  - E. June 7<sup>th</sup> is currently the last day of school.
  - F. Attendance on the snow day make-up day (Good Friday) was very normal with only 38 students absent. It was felt the 1:00 dismissal helped.
  - G. OGS is also monitoring a potential bill on e-learning days which could change things so it is not permitted.
- V. **Report from Standing Committees:**

- A. **Teachers Liaison:** Jina Rappaport shared the deadline of May 10 with teachers for their PTO teacher funds. She thanked the PTO for the books from the scholastic book fair. On behalf of the Fine Arts Committee, she also thanked the PTO for the contribution of lunch for the performers, things went great. Dr. Lemon added that the Book Room purchased by the PTO end of last year has also been hugely appreciated by the staff.
- B. **Book Fair** - Jen Liu shared that things went well. They had a little less in sales than the previous year, but made almost \$1900 in scholastic dollars. Books were purchased for teachers.
- C. **School Supply Packs** - Jen Liu shared that they are working on printing order forms and for grades K-4. A PDF will also be included in the OGS "Backpack". A new company, School Kids, will be used this year. The company is guaranteeing their products, so for example if headphones or a pencil case breaks, they will replace. Jen noted to Lynsey Wolfe there is an example supply pack available she can use during registration.
- D. **Variety Show** - Christine Merrild shared the Variety Show would be the following Friday, May 3 at 4:00 and 7:00. Tickets were available on RevTrak through May 2<sup>nd</sup> for \$8 and then can be purchased for \$10 at the door. There will be no paper tickets and no reserved seating. There are lots of great acts and talented kids. Liz noted for next year the PTO included funds in the budget for the pizza between shows and pictures for those participating in the Variety Show versus collecting money from the students.
- E. **Nominations:** Katrina Treutelaar was not present, but the PTO provided a handout with positions for next year. The 2<sup>nd</sup> and 3<sup>rd</sup> grade social was the only open position.
- F. **Teacher Appreciation** - Melody Lyon has a lot of great things planned for Teacher Appreciation week!
- G. **Report from OGSEF** – Dr. Lemon provided an update:
  - 1. The next meeting is on June 4<sup>th</sup>.
  - 2. They selected two scholarship recipients. The students do not know yet.
  - 3. Dan Wells did a great job on the directory with local services. He hopes to have ready for fall distribution.
  - 4. The next 2 years will be a big transition with Foundation membership. They are seeking help finding new members for the Foundation Board. The Foundation Board is a great group that meets 8-9 times a year. Things are less busy on off-Gala years.

**VI. Old Business** - None

**VII. New Business** - The below will be voted on at the next PTO meeting on May 22<sup>nd</sup>.

- A. **Present slate for the 2019-2020 executive Board and Committee Chairs.**
  - 1. A handout was provided.
- B. **Present Budget for 2019-2020** -
  - 1. Ashley reviewed the changes. The biggest change was to box tops fundraising revenue, participation in this program has gone down. Therefore it was reduced from \$2,000 to \$1800. The Variety Show revenue was also redecued for 2019-2010. Additional revenue is expected from the Mother/Son

and Daddy Daughter Dances to make up this difference. 6th Grade Yoga was also removed from the 2019-2020 budget.

- C. **Present Bylaws for 2019-2020** -- The updated By-Laws have been posted to the PTO webpage if anyone wants to review. These will be formally voted on at the next meeting. Agata noted there were no major changes. Dates were updated and in reference to what is included in PTO membership dues, Marla's lunch is excluded. Everyone can participate and use Marla's Lunch. There was also a change to the language in reference to the Boy Scouts liaison.

**VIII. Announcements –**

- A. Liz noted the PTO will honor the OGS retirees at the last meeting on May 22<sup>nd</sup>. We hope to host the meeting outside like last year if the weather is nice. The PTO will see if Mr. Farris can bring students down as well. The retirees are Kathy Mahoney, Kathy Schmidt, and Gayle Timlin. Mark Schafer also just announced his retirement.
- B. Dr. Lemon will clear the use of the PD room and change the meeting location to the Jr. High Cafeteria.
- C. A complimentary Hot Yoga was being held today at Heather's Gym for the PTO for those interested.

The meeting was adjourned at 9:35 am. The next meeting will be on May 22 at 9:00 am in the Junior High Cafeteria to vote to approve the budget, committees and bylaws.